

AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY (Approved by A.I.C.T.E., New Delhi, & Permanently Affiliated to J.N.T.U.K., Kakinada) NAAC "B++" Accredited Institute

Cherukupally (Village), Near Tagarapuvalasa Bridge, Bhogapuram (Mandal), Vizianagaram -531162. www.aietta.ac.in, <u>principal@aietta.ac.in</u>

Internal Quality Assurance Committee (2022-2023)

S. No	Position	Designation	Name of the Member
1	Chairperson	Head of the Institution	Dr.A.Chandra Sekhar
2	Coordinator IQAC	Professor & Head of CSE	Dr. Gandi Satyanarayana
3	Member	Member of GB	Mr.I. Shravan Kumar
		Vice Principal & HOD EEE	Mr.A.Arjuna Rao
		Prof. of Mechanical Engg	Dr.B. Murali Krishna
		Assoc.Prof & HOD ECE	Mr.V.Siva Bhaskara Rao
		.Prof & HOD Mechanical	Dr.B.Avinash Ben
		Professor of CSE	Dr.Annepu Balakrishna
		Prof & HOD BS &H	Mr.J.R.G.Patnaik
		Prof & HOD MBA	Dr.U.Ramu
5	Members	Assoc. Prof of ECE	Mrs.K.Syamala
-		Assoc.Prof. of EEE	Dr.H.Mallessam Dora
		Asst.Prof of BS & H	Dr.G.Chinna Rao
		Prof of BS&H	Dr.R.Swapna
		Assoc.Prof. of ECE	Mrs.K.Syamala
		Asst.Prof. & HOD Civil Engg	Mr.R.Venkatesh
		Asst.Prof of Civil Engg.	Mrs.M.Sumathi
		Exam Cell Incharge	Mrs.K.Praveena
6	Industry	WNS Central Head	R.L.Narayana, Central Head
	Members Senior Administrative	Visakhapatnam Placement Officer	Mr.M.Rupu Sundara Rao
7		Administrative officer	Mr. M.S.Santosh Kumar
	Officers Nominee from		Mr.R.Appala Narsayya
		Local society	Sarpanch, Cherukupally (Village)
8		Alumni	Mr.V.Vidya Sagar SBI, Deputy Manager
		Student	L.Gayathri Student,II CSE, 19Q71A0587



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Functions & Responsibilities:

- a) Parameters for various academic and administrative activities of the institution.
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters to all stakeholders;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes / activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Periodical conduct of Academic and Administrative Audit and its follow-up
- j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

IQAC Coordinator COORDINATOR, IQAC AVANTHI INSTITUTE OF ENGG. & TECH. Cherukupally (V), Near Tagarapuvalasa Bridge Bhogapuram (M), Vizjanagaram (D)-531162

PRINCIPAL AVANTHI INSTITUTE OF ENGG & TECH Cherukupally (V), Chittivalasa (SAO) Bhogapuram (M), Vizianagaram (Dist.)-531162



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Ref No: AIET/IQAC/2022-2023 /01

Date: 19.07.2022

То

The Members of IQAC Avanthi Institute of Engineering and Technology Cherukupally (Village), Near Tagarapuvalasa Bridge

CIRCULAR

This is to inform and invite all the members of IQAC to attend the Internal Quality Assurance Cell (IQAC) meeting of Avanthi Institute of Engineering And Technology on 25.07.2022 at 10.00 AM in the conference hall of the college. All the following members are requested to be present for the meeting without fail.

Agenda:

- 1. Minutes and actions of IQAC meeting held on 06.04.2022
- 2. Steps initiated to improve the placements at department level.
- 3. Feed back on Curriculum R20 by Students, Faculty, Industry Persons, and Alumni analysis and action taken report
- 4. Strengthening the measures for Green Campus
- 5. Discussion on AQAR Preparations for 2021-22 academic year
- 6. Appoint Department NAAC coordinators for preparing SSR for NAAC 3rd Cycle
- 7. Workshops for faculty members on revised accreditation framework
- 8. IQAC quality initiative 2022 23 (tentative)
- 9. Any other item with permission of chairman

Dr. Gandi Satyanarayana (IQAC Coordinator) COORDINATOR, IQAC AVANTHLINSTITUTE OF ENGG. & TECH. Cherukupally (V), Near Tagarapuyalasa Bridge Shogapuram (M), Viziangaram (D)-531162 2. All Concerned members 3. All HoD's

4. Notice board, IQAC

Chairman PRINC!PAL AVANTHI INSTITUTE ÓF ENGG. & TECH Cherukupally (V), Chittivalasa (SAO) Bhogapuram (M), Vizianagaram (Dist.)-531162



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Internal Quality Assurance Cell (IQAC)

Ref No: AIET/IQAC/2022-2023 /01

Date: 25.07.2022

IQAC Minutes of Meeting

IQAC coordinator Dr.Gandi Satyanarayana extended a warm welcome to the IQAC members. The Coordinator ,IQAC again proposed and confirmed to conduct the IQAC meeting 3 times in an academic year. The Principal and IQAC Coordinator requested all the members for open house discussion on academic excellence and promote quality aspects in academic institutions. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

Agenda Item 1: To review the minutes of IQAC meeting held on 06.04.2022

Resolution: The members reviewed the IQAC minutes of meeting held on 06.04.2022 and approved the same.

Agenda Item 2: Steps initiated to improve the placements at department level Resolution:

• Placement Officer has informed the steps taken by the department, and the achievements of placements and Internships. He said that the department has constituted an "Industry — Interaction Cell" to improve the placements besides regular placements provided by college placement cell.

The responsibilities of the departmental cell are:

• Interaction with various construction firms for placements and internships. Invitation to industrial personnel to interact with the students and faculty regarding the industry needs and student readiness for employment. He said that the department has conducted training classes for effective campus recruitment.

Agenda Item 3 : Feedback on Curriculum R20 by Students, Faculty, Industry Persons, and Alumni analysis and action taken report Resolution:

· Coordinator, IQAC has apprised all the departments to start the assessment



process of R20 courses and as per the guide lines of AICTE. Principal asserted to perform the assessments with focus on the following aspects: Internship, mini projects, Course in employability skills Value added courses ,etc.

Agenda Item 4: Strengthening the measures for green campus

Resolution:

- IQAC coordinator mentioned that Clean and green Campus is expected to facilitate sharing of ideas amongst students, faculty and administrators towards the Sustainable Development Members emphasized on the following aspects to make Natal progress towards green campus, Cleanliness in and around the campus and waste minimization.
- Water conservation and management including waste water management and reuse, rain water harvesting, Greenery within the campus to provide pollution free air and carbon-sink.

Agenda Item 5: AQAR Preparations for 2021-22 academic year

Resolution:

 Coordinator, IQAC stressed upon the mandatory submission of AQARs and advised the members to speed up the data consolidation for timely submission of AQAR. Members discussed about the consolidation of salient aspects of AQAR related to Plan of action and Action taken on plan of action in the previous year, Curricular Aspects, Teaching Learning & Evaluation, Research Consultancy & Extension Activities, Infrastructure & Learning Resources, Student Support & Progression, Governance Leadership & Administrative Activities, Innovations & Best Practices. The committee discussed at length and noted the importance of timely submission of AQAR through online.

Agenda Item 6: Appoint Department NAAC coordinators for preparing SSR for NAAC 3rd Cycle.

Resolution:

• With regard of the upcoming NAAC 3rd cycle, Dr.Gandi Satyanarayana, Coordinator – Internal Quality Assurance recommended the HODs to appoint senior faculty from their respective departments as NAAC department coordinators for the accreditation related activities.



Agenda Item 7: Workshops for faculty members on revised accreditation framework

Resolution:

- IQAC Coordinator stressed upon the importance of training the faculty members regarding the revised accreditation framework of NBA and NAAC. Members suggested to arrange workshops related to revised accreditation framework, curriculum design and delivery and Assessment &Evaluation. Members also suggested to encourage the faculty members to register NPTEL course on Accreditation and Outcome Based Learning.
- It is resolved to conduct workshops for all faculty members on themes related to revised accreditation framework, curriculum design and delivery and Assessment & Evaluation. It is also resolved to encourage all the faculty members to enhance their knowledge by registering NPTEL course on Accreditation and Outcome Based Learning. It is also further resolved to sensitize the faculty members about the knowledge up gradation 5n revised accreditation framework.

Agenda Item 8: IQAC quality initiative 2022 - 23 (tentative)

Resolution:

- IQAC Coordinator informed about various quality initiatives planned for the AY:2022-2023 and received valuable suggestions from the members present.
- Feedback collected on curriculum for the year 2021 -2022 was presented and discussed. All parameters are found satisfactory.
- The members suggested the possible solutions to make the modifications in these areas accordingly.
- Student Satisfaction Survey (SSS) questionnaire parameters were presented and informed about, the SSS is mandatory to submit AQAR for NAAC Accreditation during the assessment Years. The report of SSS was presented.



- The Academic and energy audits conducted in the AY: 2021-2022 have been reviewed and found satisfactory.
- PO attainments are presented and discussed the reasons in detail regarding marginally attainment of P01 and P02 various departments.

Agenda Item 9: Any other matter with permission of chairperson.

Resolution: The committee decided to meet at regular intervals in formal / informal manner to enhance IQAC institutionalization

Signatures:

S.No	Name of the Member and Designation	Role	Signature
1	Dr.A.Chandra Sekhar Principal, AIET	Chairman	M
2	Dr. Gandi Satyanarayana Professor & HOD CSE IQAC Coordinator	Member Secretary	C.en
3	Mr.I. Shravan Kumar Member of GB, AIET	Member	Junt
4	Mr.A.Arjuna Rao Vice Principal & HOD EEE	Member	122
5	Mr.V.Siva Bhaskara Rao Assoc.Prof & HOD ECE	Member	1801_11.
6	Dr.B.Avinash Ben Prof & HOD Mechanical	Member	N.Q.M.
7	Mr.R.Venkatesh Asst.Prof & HOD Civil Engg	Member	Pileulater
8	Dr.U.Ramu Prof & HOD MBA	Member	200
9	Mr.J.R.G.Patnaik Prof & HOD BS &H	Member	Gu
10	MrsK.Syamala Assoc. Prof. of ECE	Member	K.Siale
11	Dr.B.Murali Krishna Prof. of Mechanical Engg.	Member	A.
12	Dr.G.Chinna Rao Assoc. Prof. of BS & H	Member	G. CL'P PA
13	Dr.R.Swapna Prof of BS&H	Member	Rf
14	Dr.Annepu Balakrishna Prof. of CSE	Member	DI.A. Belah
15	Dr.H.Mallessam Dora Assoc. Prof. of EEE	Member	Done



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16	Mrs.M.Sumathi Asst.Prof. of Civil Engg.	Member	Sum
17	Mrs.K.Praveena Exam Cell Incharge	Member	Joz
18	Mr. R.L.Narayana WNS Central Head, Industry Member	Member	M
19	Mr.M.Rupu Sundara Rao Placement Officer	Member	BW
20	Mr. M.S.Santosh Kumar Administrative officer	Member	Herd, Sunter
21	Mr.R.Appala Narsayya Sarpanch	Member	nongen
22	Mr.V.Vidya Sagar SBI, Deputy Manager, Alumni	Member	V.V.Sagar
23	L.Gayathri Student ,II CSE,19Q71A0587	Member	Gayatri

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Dr.Gandi Satayanarayana Coordinator, IQAC

COORDINATOR, IQAC AVANTHI INSTITUTE OF ENGG. & TECH. Cherukupally (V), Near Tagarapuvalasa Bridge Bhogapuram (M), Vizianagaram (D)-531162 Principal PRINCIPAL AVANTHI INSTITUTE OF ENGG. & TECH Cherukupally (V), Chittivalasa (SAO) Bhogapuram (M), Vizianagaram (Dist.)-531162



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Ref No: AIET/IQAC/2022-2023 /02

Date: 16.11.2022

То

The Members of IQAC Avanthi Institute of Engineering and Technology Cherukupally (Village), Near Tagarapuvalasa Bridge

CIRCULAR

This is to bring to your kind notice that the Internal Quality Assurance Cell (IQAC) meeting of Avanthi Institute of Engineering and Technology will be held on 22.11.2022 at 10.00 AM in the conference hall of the college. All the members of IQAC are requested to be present for the meeting without fail.

Agenda:

- 1. Minutes and actions of IQAC meeting held on 25.07.2022
- 2. Preparations for NAAC Accreditation
- 3. Proposal for continuous monitoring of CO Attainment through Attendance Registers.
- 4. Discussion on Final year student Projects
- 5. AQAR submission and Approval for 2021-22 academic year
- 6. Framing of Research policies for promoting research culture and organization of Conferences/Workshop/FDP/STTP etc
- 7. Planning of Transport facility for non-residential students
- 8. Review of Academic Audit Report of 2021-22
- 9. Certification- programs
- 10. Any other item with permission of chairman

Culm

Dr.Gandi Satyanarayana (IQAC Coordinator) COORDINATOR, IQAC AVANTHUNSTITUTE OF ENGG. & TECH. Cherukupally (Y), Near Tagrapuvalasa Bridge Bhogapuram (M), Vizlatt garam (D)-531162 2. All Concerned members

- 3. All HoD's
- 4. Notice board, IQAC

Chairma PRINC!PAL AVANTHI INSTITUTE OF ENGG. & TECH Cherukupaliy (V), Chittivalasa (SAO) Bhogapuram (M), Vizianagaram (Dist.)-531162



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Internal Quality Assurance Cell (IQAC)

Ref No: AIET/IQAC/2022-2023 /02

Date: 22.11.2022

IQAC Minutes of Meeting

IQAC coordinator Dr.Gandi Satyanarayana extended a warm welcome to the IQAC members. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

Agenda Item 1: To review the minutes of IQAC meeting held on 25.07.2022

Resolution: The members reviewed the IQAC minutes of meeting held on 25.07.2022 and approved the same.

Agenda Item 2: Preparations for NAAC Accreditation Resolution:

- IQAC Committee Coordinator, Dr. Gandi Satyanarayana briefed the members regarding the preparatory work in view of NAAC Peer Team visit for Institutional Accreditation. The Coordinator, IQAC highlighted the importance of showcasing various activities of student clubs, professional society activities, teaching-learning and evaluation, self learning activities, faculty development activities, facilities available, knowledge resources, etc.
- It is resolved by the committee to showcase all the activities related to student development, faculty development, teaching-learning and evaluation, professional society activities, available facilities and knowledge resources. The HODs are apprised to showcase the research funding, research publications, revenue generated through consultancy, innovative projects by students to inform the committee regarding the continuous improvement activities.
- Further, all the members suggested the importance of highlighting the efforts put on by the Institution for continuous improvement. The committee expressed its satisfaction on the progress of the preparatory work for institutional accreditation by NAAC.

Agenda Item 3: Proposal for continuous monitoring of CO Attainment through Attendance Registers.



Resolution:

- Dr.Gandi Satyanarayana, Coordinator IQAC, suggested to record CO attainment after the session examination in the attendance register for appropriate action for improvement.
- He also suggested to including the sheet for digitization and emphasized on having a feedback mechanism on quality of question papers from students and faculty.
 Coordinator - IQAC suggested to audit the CO attainment twice a semester.

Agenda Item 4: Discussion on Final year student Projects

Resolution:

• Dr. Gandi Satyanarayana, Coordinator, IQAC has enquired about the status of B.Tech Final year students projects. He has stressed all the heads of the department to entrust quality projects to the students. Further he requested the heads to conduct project reviews as per University guide lines.

Agenda Item 5: AQAR Submission and Approval for 2021-22 Academic year Resolution:

• AQAR 2021-2022 has been submitted and duly approved on 22-Aug-2022 by the Governing body members.

Agenda Item 6: Framing of Research policies for promoting research culture and organization of Conferences/Workshop/FDP/STTP etc Resolution:

- The IQAC Coordinator suggested that research culture should be inculcated in academics and he also stressed the importance of strengthening the Industry Institute interaction to bridge the gap between academics and industry need.
- He also expressed the key role of research in academic institutions and requested all the faculty to be active in the research activities. He also believed that the faculty with the research back ground can think out of box which in turn benefits the students.

Activities conducted by R&D:



- 1. Entrepreneurship
- 2. Research Methodology
- 3. Intellectual Property Rights

Agenda Item 7 : Planning of Transport facility for non-residential students

Resolution:

- IQAC Coordinator and all the heads of department informed that non residential students are facing travelling problem to reach campus on time due to poor public transport services. The suggestion of providing transport facility to students is accepted by all the members. The IQAC Coordinator has stressed the frequent problems faced by the students and faculty in college transport buses and requested the chair to solve the problems.
- Dr.Gandi Satyanarayana appreciated the efforts made by College Transport in charges in rendering their duties effectively in smooth running of college bus transport system.

Agenda Item 8: . Review of Academic Audit Report of 2021-2022 Resolution:

- Coordinator, IQAC complimented all the HODs and the auditors for their active cooperation and necessary remedial measures after the academic audit of every semester. Members expressed satisfaction over the process of academic audit and aspects audited as part of academic audit. The members stressed upon the success and informed that, the continuous improvement of any Institution depends on the well planned audit of the academic departments.
- IQAC coordinator highlighted the importance of academic audit and the preparedness of each department for the process of audit. Coordinator, IQAC and other members expressed their satisfaction over the preparedness of each department for the successful completion of academic audit,



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• It is resolved by the committee to continue the academic audit at the end of every odd and even semester, as this audit will help the departments to document and showcase different activities related to student development, faculty development, research contributions, teaching-learning and evaluation and professional society activities. It is also resolved to continue the template of the academic audit as it encourages the competitiveness among various departments and comprehensively audit the various academic components of each department.

Agenda Item 9: Certification- programs

- Coordinator, IQAC has informed about the importance of certification by NPTEL of our students and faculty members in the pursuit of quality. He also said that number of registrations in NPTEL courses from faculty members is very less in number.
- The IQAC Coordinator instructed all the heads of the departments that every faculty member must register for at least one NPTEL course and complete at the earliest. It has been decided to compensate the registration fees for faculty members to obtain certification from NPTEL.

Agenda Item 10: Any other matter with permission of chairperson.

Resolution: The meeting ended on an assertion by all members as accepting the advice given by the Director to meet regularly over informal discussion about the status of the work completed.

Signatures:

S.No	Name of the Member and Designation	Role	Signature
1	Dr.A.Chandra Sekhar Principal, AIET	Chairman	M
2	Dr. Gandi Satyanarayana Professor & HOD CSE IQAC Coordinator	Member Secretary	cur
3	Mr.I. Shravan Kumar Member of GB, AIET	Member	Sourt
4	Mr.A.Arjuna Rao	Member	102



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	Vice Principal & HOD EEE		
5	Mr.V.Siva Bhaskara Rao Assoc.Prof & HOD ECE	Member	1882-9
6	Dr.B.Avinash Ben Prof & HOD Mechanical	Member	A. Quert
7	Mr.R.Venkatesh Asst.Prof & HOD Civil Engg	Member	Cur
8	Dr.U.Ramu Prof & HOD MBA	Member	239
9	Mr.J.R.G.Patnaik Prof & HOD BS &H	Member	Gr
10	MrsK.Syamala Assoc. Prof. of ECE	Member	K.Sjala.
11	Dr.B.Murali Krishna Prof. of Mechanical Engg.	Member	A.T.
12	Dr.G.Chinna Rao Assoc. Prof. of BS & H	Member	G. el p Ro
13	Dr.R.Swapna Prof of BS&H	Member	R
14	Dr.Annepu Balakrishna Prof. of CSE	Member	D. A. Blak
15	Dr.H.Mallessam Dora Assoc. Prof. of EEE	Member	Deve
16	Mrs.M.Sumathi Asst.Prof. of Civil Engg.	Member	Storm
17	Mrs.K.Praveena Exam Cell Incharge	Member	See
18	Mr. R.L.Narayana WNS Central Head, Industry Member	Member	M
19	Mr.M.Rupu Sundara Rao Placement Officer	Member	Bry.
20	Mr. M.S.Santosh Kumar Administrative officer	Member	Ales, sun ber
21	Mr.R.Appala Narsayya Sarpanch	Member	naugen
22	Mr.V.Vidya Sagar SBI, Deputy Manager, Alumni	Member	U.V. Sagar
23	L.Gayathri Student,II CSE,19Q71A0587	Member	Gayatri

Dr.Gandi Satayanarayana

COORDINATOR, IQAC COORDINATOR, IQAC AVANTHI INSTITUTE OF ENGG & TECH.

Cherukupally (V), Near Tagarapuvalasa Bridge Bhogapuram (M), Vizian Garam (D)-531162

Principal

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Ref No: AIET/IQAC/2022-2023 /03

Date: 05.04.2023

То

The Members of IQAC Avanthi Institute of Engineering and Technology Cherukupally (Village), Near Tagarapuvalasa Bridge

CIRCULAR

This is to bring to your kind notice that the Internal Quality Assurance Cell (IQAC) meeting of Avanthi Institute of Engineering and Technology will be held on 11.04.2023 at 10.00 AM in the conference hall of the college. All the members are requested to be present for the meeting without fail.

Agenda:

1. Minutes and actions of IQAC meeting held on 22.11.2022

2. Admission process and scholarships details

3. Revision of Vision, Mission, PEOs and PSOs

4. Research review meeting for faculty members

5. Evaluation guidelines and assessment of internal tests

6. Teaching Learning Process

7. Co-curricular and extracurricular activities, Student enrichment programmes

8. Any other item with permission of chairman

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Dr.Gandi Satyanarayana (IQAC Coordinator) COORDINATOR, IQAC AVANTHI INSTITUTE OF ENGG. & TECH. Cherukupally (V), Near Tacarapuvalasa Bridge Bhogapuram (M), Vicipal officer (D)-531162 2. All Concerned members

- 3. All HoD's
- 4. Notice board, IQAC

Chairman

PRINC!PAL AVANTHI INSTITUTE OF ENGG. & TECH Cherukupally (V), Chittivalasa (SAO) Bhogapuram (M), Vizianagaram (Dist.)-531162



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Internal Quality Assurance Cell (IQAC)

Ref No: AIET/IQAC/2022-2023 /03

Date: 11.04.2023

IQAC Minutes of Meeting

IQAC coordinator Dr.Gandi Satyanarayana commenced the meeting with a note of welcome to all the IQAC members. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

Agenda Item 1: To review the minutes of IQAC meeting held on 22.11.2022

Resolution: The members reviewed the IQAC minutes of meeting held on 22.11.2022 and approved the same.

Agenda Item 2: Admission process and scholarships details

Resolution:

- After a detailed discussion during the meeting, it was resolved to prepare the admission and placement brochures and information about college merit scholarship, community scholarship and first graduate scholarship which are to be circulated to the students who approach for the admission.
- The Admission cell coordinator with the support of faculty members will initiate the activities. It was also resolved for providing fee concession for financially poor background students to be admitted in this academic year

Agenda Item 3: Revision of Vision, Mission, PEOs and PSOs Resolution:

- IQAC Coordinator stressed upon the revision of Vision, Mission, PEOs and PSOs of all the departments in alignment with the Institute Vision and Mission to bring clarity and focus to all the stakeholders regarding activities of each department.
- Members suggested to have detailed meetings in all the departments in their respective faculty meetings and BoS meetings to revise Vision, Mission, PEOs and PSOs.



• It is resolved to revise Vision, Mission, PEOs and PSOs of all the departments in alignment with the Institute Vision and Mission to bring clarity and focus to all the stakeholders regarding activities of each department in consultation with the expert academicians, industry experts and faculty members.

Agenda Item 4 : Research review meeting for faculty members

Resolution:

- It was resolved to conduct the Research review meeting periodically. It was also decided that the faculty members who have more than five years of teaching experience should be motivated to register for the Ph.D programme.
- The faculty members should present their research activities every month. Research and Development coordinator will monitor the progress.
- It was resolved to motivate the students to undertake e-governance projects related to government sectors.

Agenda Item 5: Evaluation guidelines and assessment of internal tests

Resolution:

- It was resolved to monitor the marks split up which need to be mentioned for each question. According to the content of the answers, separate team should be formed to evaluate the students answer scripts and the method of evaluation. Moreover, guidance in evaluation schemes and suggestions should be given to HODs and the faculty members.
- It was also suggested that reason for failures and absenteeism should be identified and steps should be taken for the continual improvement.

Agenda Item 6: Teaching Learning Process

Resolution:

• It was resolved to review the classroom teaching learning process by conducting outcome based activities like quiz, assignments and demonstrations regularly. Question banks need to be prepared and university questions should be practiced during class hours. Moreover, project review schedule should be prepared and displayed on the notice boards. The HODs and department coordinators are advised to take appropriate action.



Agenda Item 7: Co-curricular and extracurricular activities, Student enrichment programmes

Resolution:

• It was resolved to conduct Motivational programmes and extension activities to impart practical knowledge to the students. Heads of Departments, Club and Society Coordinators will take appropriate action.

Agenda Item 8: Any other matter with permission of chairperson.

Resolution: The committee decided to meet at regular intervals in formal / informal manner to enhance IQAC institutionalization

Signatures:

S.No	Name of the Member and Designation	Role	Signature
1	Dr.A.Chandra Sekhar Principal, AIET	Chairman	M
2	Dr. Gandi Satyanarayana Professor & HOD CSE IQAC Coordinator	Member Secretary	C_lv_
3	Mr.I. Shravan Kumar Member of GB, AIET	Member	Sund
4	Mr.A.Arjuna Rao Vice Principal & HOD EEE	Member	Aga
5	Mr.V.Siva Bhaskara Rao Assoc.Prof & HOD ECE	Member	180 1.
6	Dr.B.Avinash Ben Prof & HOD Mechanical	Member	R. Ounty.
7	Mr.R.Venkatesh Asst.Prof & HOD Civil Engg	Member	R. Culailino
8	Dr.U.Ramu Prof & HOD MBA	Member	CCS
9	Mr.J.R.G.Patnaik Prof & HOD BS &H	Member	G
10	MrsK.Syamala Assoc. Prof. of ECE	Member	K.szala
11	Dr.B.Murali Krishna Prof. of Mechanical Engg.	Member	A li
12	Dr.G.Chinna Rao Assoc. Prof. of BS & H	Member	G.CL'S RAD



(Approved by A.I.C.T.E., New Delhi, & Permanently Affiliated to J.N.T.U.GV, Vizianagaram) NAAC "B++" Accredited Institute Cherukupally (Village), Near Tagarapuvalasa Bridge, Vizianagaram -531162.

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13	Dr.R.Swapna Prof of BS&H	Member	PP	
14	Dr.Annepu Balakrishna Prof. of CSE	Member	DI.A.Balal	
15	Dr.H.Mallessam Dora Assoc. Prof. of EEE	Member	Dore	
16	Mrs.M.Sumathi Asst.Prof. of Civil Engg.	Member	Samo	
17	Mrs.K.Praveena Exam Cell Incharge	Member	J-2	
18	Mr. R.L.Narayana WNS Central Head, Industry Member	Member	M	
19	Mr.M.Rupu Sundara Rao Placement Officer	Member	Que.	
20	Mr. M.S.Santosh Kumar Administrative officer	Member	Mar. Son hers	
21	Mr.R.Appala Narsayya Sarpanch	Member	naugle	
22	Mr.V.Vidya Sagar SBI, Deputy Manager, Alumni	Member	J. V. Sorgar	
23	L.Gayathri Student ,II CSE,19Q71A0587	Member	Gayatri	

Ch

Dr.Gandi Satayanarayana Coordinator, IQAC COORDINATOR, IQAC AVANTHI INSTITUTE OF ENGG. & TECH. Cherukupally (V), Near Tabarapuvalasa Bridge Bhogapuram Mich. Mich. Scim. (D)-531162

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